

# Commonly Asked Questions

## WHAT TIME IS CHECK-IN.....

**For all events that begin on Sunday, check-in is from 3:00pm – 4:30pm**

**For all events that begin on Wednesday, check-in is from 3:00pm – 4:00pm**

Check-in begins promptly at the indicated times and not before. If for any reason you will be arriving late the day camp begins, please let us know in advance. If for any reason you will need to arrive before the scheduled check-in time please let us know in advance.

## What time do I pick up my child?

**For all events that end on Friday, plan to have supper with the campers, supper is served at 5:30pm Check-out is at 6:30**

**For all events that end on Saturday, plan to have breakfast with the campers, starts at 9:30am, check out is at 10:30am**

**For all events that end on Wednesday, plan to have breakfast with the campers, starts at 9:30, check out is at 10:30am**

You may make arrangements for “meals with your camper” on the day of check-in.

If you have arranged to have someone else pick up your camper, tell your camper this and inform us by filling out the “Pick up by other than” form. Please let us know immediately if a situation arises unexpectedly that prevents you from getting to camp during the scheduled pick up time.

## Can I pick up my child earlier or later than the scheduled times?

Because early departures can be disruptive to you camper and other in the cabin, understand that we can accommodate alternative pick-up times only in unusual situations. As such, please plan to register your child for a week that he or she will be able to complete.

Regarding late pick-ups, please understand that our staff have other responsibilities and duties related to the operation of the camp which commence after the scheduled pick-up time. As such, we cannot provide care for campers after the scheduled pick-up time. It is imperative that your child be picked up on time.

## How do I get to Mound Ridge Camp and Retreat Center?

Driving directions are included with your confirmation materials.

## What is the “For Camper Only” guide?

It’s for campers only, but if you ask your camper I’m sure they would be willing to let you have a peek.

## What should the camper pack?

A packing list is included in your confirmation packet. There is also a complete packing list in the “For Campers Only” guide.

## What items should be left at home?

Radios, electronic devices, gameboys, cellular phones, cell phones with cameras, pagers, CD players, TV’s computers, video games, pets, food, jewelry, expensive items, fireworks, weapons, tobacco products etc.

## Who will my counselors be? Where will I be staying?

### Do the cabins have bathrooms?

Everyone finds out who their counselors are when they check-in. At check-in you will also find out where you will be staying for your week at camp. Campers will be placed in cabins with other campers of the same gender and age group. Each cabin has bunk beds, electricity, 2 bathrooms and 2 showers.

## Can my child be in the same group with a friend or a family member?

Yes. To be in the same cabin or group as a friend, the parent/guardian of both campers must request such arrangements in writing in advance.

While we cannot guarantee that a request will be fulfilled, we will make every effort to do so. Please understand that you may only request to be placed with one friend and that that friend must be in the same age group and session as you.

Unless you request otherwise, we will put siblings in separate cabins.

## Will you make exception to the grade policy when enrolling campers?

We’re sorry, we cannot. Experience has shown that most kids are happier with others at their own peer level. In a great majority of cases, placing campers out of grade level has been unsuccessful.

## What is the camper to counselor ratio?

A typical session consists of 6 boys, 6 girls, a male counselor and a female counselor. The group of campers and counselor does all of their activities together, building community,, caring for and getting to know each other. In a typical camp session, 15-18 counselors and volunteers staff the program.

## Refund and Cancellation Policy

Refunds, minus \$50 for administrative costs will be made if a cancellation is received four weeks or more before the event is scheduled to begin. Cancellation must be received in writing by U.S. mail, email, or fax

Request for refunds due to illness or accident must be accompanied by a doctor’s note.

No refund will be issued for failure to appear at camp on check-in day without prior notice nor for early departure from an event because of a camper violation of camp policies.

## Emergency Contact Information

Mound Ridge Office -573-265-3098

Mound Ridge Cell – 573-241-6415

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### How are counselors selected for employment at Mound Ridge Camp and Retreat Center?

All senior counselors are 18 and older, junior counselors are 16-17, CLT's are 14-15. The Christian young adults and youth are recruited from congregations within the presbytery, colleges, and some are from within the CLT – leadership program. Potential employees complete a written application and undergo an interview with the Director. Criminal background checks and character reference checks are performed prior to the employee's arrival at camp. All staff participate in an orientation program. Approximately 80 hours is spent during the 1<sup>st</sup> week preparing staff for any number of situations they might encounter at camp.

### May staff members accept gratuities?

No. If you would like to recognize a staff member, please write a letter to the Director or Presbytery Executive expressing your gratitude. You can also express your appreciation by donating to the Campership Fund or Wish List on behalf of the staff member

### Emergency Medical Attention?

The Director and other staff members are certified in CPR and First Aid. Mound Ridge Camp and Retreat Center has an AED machine and Rescue Oxygen on-site.

Should an injury occur that requires more than First Aid your camper will be taken to the local medical care facility in St. James. Should there be an extreme emergency Crawford County has 9-1-1 service. The closest ER center is in Rolla 18 miles from Mound Ridge Camp and Retreat Center. Please be assured that in any emergency or unusual occurrence, every effort will be made to contact parents. Unless absolutely necessary, no extreme measures will be taken without first contacting the parents/guardians.

Please remember to bring health form with you on check-in day. The health form must be notarized prior to your arrival at camp. *Your child cannot participate in the camp program without a complete and notarized health form.*

### Can you accommodate children with special health related dietary needs?

Yes. Let us know about your dietary needs in advance by calling before your child come to camp. In addition, please indicate health related dietary needs on the health form. Doing both will help us as we make the appropriate arrangements.

### Should I send my special needs child to summer camp?

Our directors and counselors generally do not have the special skills needed to work with seriously troubled, mentally handicapped, or other special needs children. In rare instances, exceptions will be made on a case by case basis, but only after we consult with the parents and the child's doctors. Please do not send a special needs child to any session without first speaking with the Director. To do so generally results in a less than successful experience for the child.

### Does Mound Ridge Camp carry accident insurance for campers?

Yes. The Mound Ridge Camp insurance policy will cover accidents that occur while at camp with general exclusions and limitations. Primary accident insurance and insurance coverage for illness is a responsibility of the Parent or Guardian

### Will I be out of place if I am not Presbyterian or do not attend church?

No. Mound Ridge Camp welcomes persons of every race, gender, religion, and nationality. People of many faiths and denominational preferences attend camp. All are asked to participate in Bible study and worship. Jesus Christ, as the Word becomes flesh, is central to our program.

### Policy regarding drugs, alcohol, tobacco, weapons and fireworks

Drugs, alcohol, tobacco products, weapons and fireworks are prohibited at Mound Ridge Camp. Anyone found possessing such substances will be sent home without a refund. Those found with illegal substances are liable under the penalties of law.

### Policy on phone calls and visitation

Campers are not allowed to make or receive telephone calls nor are visits from friends or family permissible. Mail, faxes, messages, and email will be delivered daily to campers.

Parents/guardians are encouraged to write their child regularly while he or she is at camp. It is even a good idea to pop a letter in the mailbox a few days before camp starts or drop it off at check –in so your child receives mail their first day away from home.

To send a letter or package to your child, use the address listed below. The ATTN lines should include your child's name, week at camp, and name of camp session.

#### TO SEND BY U.S. MAIL, FEDEX, OR UPS:

Mound Ridge Camp  
31 Agape Lane  
Cook Station, MO 65449

#### TO SEND CAMPER EMAIL: [mound21@fidnet.com](mailto:mound21@fidnet.com)

Include your child's name, and camp session in subject line. Please do not send photos or electronic greeting cards. It is a dial-up modem at Mound Ridge.

#### TO SEND FAX: (573)-265-3098

Include your child's name, and camp session on your fax. You do not need to send a cover page. Please limit faxes to one page in length, once daily. \$1.00 per fax sent.